
RESEARCH GRANT APPLICATION FORM

Date: _____

For Office Use Only Number _____

1. Applicant Information

1. Title of Project

(Please limit to 56 characters)

Principal Investigator

2. Name

3. Institutional Affiliation _____

4. Preferred Mailing Address

City _____ State _____ Zip _____

5. Business Phone ()

Mobile Phone () _____

6. E-mail _____

7. Registered Nurse License No. _____

8. Current active Iota Sigma Chapter Membership ____ Yes ____ No

9. Have you ever received a Sigma Theta Tau International Research Award:
____ Yes ____ No. If yes, Date: _____

10. Have you ever received an Iota Sigma Chapter Research Award?
____ Yes ____ No. If yes, Date: _____

11. Have you applied for or are you now receiving support for this research?
____ Yes ____ No. If yes, please identify the sponsor and amount requested.

Sponsor _____ Amount Requested

Amount Received

Dates Covered

Other Information:

Amount requested from sources **other than Iota Sigma Chapter** \$ _____

Amount requested from Iota Sigma \$ _____ Total budget of the project
\$ _____

12. Human subjects involved? ____ Yes ____ No

Animal subjects involved? ____ Yes ____ No

Institutional Review Board (IRB) action (Include a copy of the approval).

Approval Date _____

*If have no IRB approval received yet, explain why:

Comment:

13. Information to be completed by master or doctoral students submitting a research proposal:

Degree sought _____ Expected Date of Completion _____

Are you admitted to candidacy? ____ Yes ____ No

University _____ College/School _____

Department _____ Major _____

Minor(s) _____

Name of Research Advisor/Chairperson _____

(Please note that students are required to submit a letter from their Research Advisor/ Chairperson indicating approval of the research plan by the entire research committee.)

14. Starting Date of Project _____ Proposed Completion Date _____

B. Research Grant Agreement

If my proposal is approved for funding by the Iota Sigma Board, I agree: 1. To assume responsibility for the scientific conduct of this project. 2. To use the grant for the research project as described in the proposal, and to return any excess funds to the Treasurer of Iota Sigma.

3. To send a final report upon completion of the project.

4. To publish or present the findings of the research, especially at a future Sigma SoCal Odyssey or other Sigma conference following the completion of the study. 5. To acknowledge Iota Sigma's support in all presentations/publications. 6. That I will not accept duplicate funding.

Signature of Principal Investigator Date _____

BUDGET FOR ENTIRE PROPOSED PERIOD*

Dates: From _____ through _____

BUDGET CATEGORY AMOUNT

PERSONNEL: *Salaries for investigators will not be funded. Include hourly rate for personnel. Typing costs must be those directly related to the research. Typing of thesis or dissertation will not be funded.*

Consultants (limit to \$50/hour)	
Research Assistants	
Secretarial Staff	
Other (please specify)	
SUPPLIES (Include only when not provided by institution)	
EQUIPMENT	
COMPUTER COSTS (Include only when not provided by institution)	
OTHER EXPENSES (Travel for Data Collection only)	
TOTAL	
JUSTIFICATION (Justify all expenditures in the space below):	

Iota Sigma does not fund indirect costs, nor costs related to completing an education program (e.g., tuition). Budget should be a complete project budget specifying how the \$700 award will be allocated.

Proposal Narrative

(Three to five pages, double spaced, APA format)

1. Complete the attached cover sheet and submit it with a project proposal.
2. Purpose/goal of study: Clearly state what the study is intended to accomplish, and/or what research questions are to be answered, and/or what hypothesis(es) is (are) to be tested.
3. Significance of the study: What is the potential contribution of the study to nursing?
4. Research design and methods: Identify the research design.
 1. Subjects: Describe the target population and characteristics of the subjects. Include the number of subjects, the rationale for sample size, the sampling frame, and the sampling procedure.
 2. Instruments: Report the specific characteristics of the instruments, including their psychometric properties (reliability and validity). Address how the tool will be used. Include the measure in the Appendix.
 3. Procedures: Describe clearly the procedures for data collection, including types of data expected, and study protocol if interventions are involved.
 4. Data analysis: Describe the means by which the data will be analyzed and/or interpreted.
5. Time frame: Provide a 12-month schedule that details the timing of the main steps of the study.
5. Human subjects or animal use: Include a copy of the IRB approval of the data collection sites and a copy of the consent form in the Appendix (if already obtained—or include plan for obtaining in proposal).
6. References: List the references cited in the proposal using APA format.
7. Appendices (Include only if applicable.):
 1. Letters of support from thesis/dissertation advisor, co-investigator(s), and consultant(s)
 2. Résumé or curriculum vitae of principal investigator
 3. IRB approval form (if human subjects or animal use involved)
 4. Consent form
 5. Copy of paper/pencil instrument, interview format or other instruments, scoring instructions, and documentation of copyright permission when appropriate

GUIDELINES FOR PREPARATION OF THE FINAL REPORT
FOR FUNDED PROJECTS

Final narrative and financial reports are due 90 days following completion of the funded project. The final report should consist of a 200-word abstract which summarizes project aims, study findings and recommendations. A report reflecting actual expenditures should be attached.

Please send a copy of the completed report to:

Teresa Dodd-Butera, PhD, RN/DABAT

email to tbutera@apu.edu